

## NOTICE OF RULE MAKING

Arkansas Department of Human Services

### DHS Contract Manual

Pursuant to U.S. Omnibus Reconciliation Act of 1981, Ark. Code Ann. Sec. 25-10-101 et seq., Act 218 of 1983, and Act 348 of 1985, the Chief Fiscal and Administrative Officer, Department of Human Services (DHS), is revising the DHS Contract Manual.

This revision provides DHS with uniform departmental substantive changes by clarifying the procurement dollar thresholds, revising language that limits procurement postings that apply to newspapers; adds language explaining stand-alone purchase orders, revises language regarding lobbying certification, and adds the requirement for checking with the Arkansas Secretary of State for “good standing” status of all contracts.

The rule will be effective June 15, 2009.

Copies of the rule may be obtained by writing to the Office of Finance and Administration, P.O. Box 1437, Slot WG3, Little Rock, AR 72203-1437, Attention: Policy and Administrative Program Management. All comments about the proposed revision must be submitted in writing within 30 days of the date appearing below or 30 days following the date of the newspaper notice, whichever is the longer period.

The Department of Human Services, Office of Finance and Administration, is in compliance with Titles VI and VII of the Civil Rights Act and is operated, managed, and delivers services without regard to age, religion, disability, political affiliation, veteran status, sex, race, color, or national origin.

Alternate formats, such as large print, audiotape, etc. will be provided upon request.

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Jerry Berry  
Chief Fiscal and Administrative Officer